



Tepeyac OB/GYN

Something More Than Medicine™

RECORDS RELEASE FROM TEPEYAC OB/GYN

PLEASE NOTE THAT PROCESSING RECORDS FOR RELEASE REQUIRES 5-10 BUSINESS DAYS.

WE THANK YOU FOR YOUR PATIENCE.

I hereby authorize the release of my medical records from:

Tepeyac OB/GYN, 4001 Fair Ridge Drive Ste 304, Fairfax, VA 22030

Phone: (703) 273-9440 Fax: (703) 273-9445

Records for Treatment Dates: _____ to _____.

- | | | |
|--|---|---|
| <input type="checkbox"/> All Records | <input type="checkbox"/> X-Ray/Sonogram Reports | <input type="checkbox"/> Prenatal Reports |
| <input type="checkbox"/> Discharge Summary | <input type="checkbox"/> Operative Reports | <input type="checkbox"/> Lab Reports |

Request to provide records by (Choose One): Fax Mail Pick Up In Office

Are you leaving the practice? No Yes. If yes, please explain: _____

PATIENT INFORMATION:

Name: _____ Date of Birth: _____

Address: _____ City: _____

State: _____ Zip: _____

Phone: _____

Signature of Patient or Legal Guardian: _____

PROVIDER INFORMATION:

Release to: _____

Address: _____ City: _____

State: _____ Zip: _____

Phone: _____ Fax: _____

TO THE PATIENT: I understand and agree that I am financially responsible for the following fees associated with my request: copying charges, including the cost supplies and labor, and postage related to the productions of my information. I understand that the charge for this service is \$.50 per page for the first 50 pages and \$.25 per page thereafter in addition to regular postage and a \$10.00 handling fee. Our fee is in accordance with Virginia Law (section 8.01-413, 32.1.127, 1.03 and 54.1-2403.3 of the Virginia Code).

TO THE PROVIDER: Protected Health Care Information is personal and sensitive information related to a person's healthcare. You, the recipient, are obligated to maintain it in a safe, secure and confidential manner. Re-disclosure without additional patient consent or as permitted by law is prohibited. Unauthorized re-disclosure or failure to maintain confidentiality could subject you to penalties described in federal and state law.

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